



International Leasing and Financial Services Limited

DR Tower (13th Floor), 65/2/2, Bir Protik Gazi Golam Dostogir Road, Purana Paltan, Dhaka-1000.

"NOTICE OF THE 27th ANNUAL GENERAL MEETING"

Notice is hereby given to all the members of International Leasing and Financial Services Limited that the 27th Annual General Meeting (AGM) of the Company will be held on Monday, July 17, 2023 at 10.00 a.m. at digital platform (Meeting Link- <https://ilfsl.bdvirtualagm.com>) to transact the following business:

A 2023-27-01 : To receive, consider and adopt the Directors' Report, Auditors' Report and Audited Financial Statements for the year ended December 31, 2022

A 2023-27-02 : To declare dividend for the year ended December 31, 2022

A 2023-27-03 : To elect Directors in places of those who shall retire by rotation

A 2023-27-04 : To appoint Auditors for the next term and fix their remuneration

A 2023-27-05 : To appoint Corporate Governance Auditor for the next term and fix their remuneration

"All the members of the Company are requested to kindly attend the Meeting"

Dated, Dhaka:

June 25, 2023

By order of the Board,

Sd/-

Md. Asaduzzaman

Company Secretary (CC)

Notes:

- i) The "Record Date": June 26, 2023. The shareholders whose names would appear on the Register of members of the company or in the Depository (CDBL) on the Record Date will only be entitled to the dividend, if any, declared in the AGM.
- ii) The Board of Directors has recommended No Dividend.
- iii) Members entitled to attend and vote at the Annual General Meeting may appoint Proxy to attend and vote on their behalf. The Proxy Form must be affixed with requisite revenue stamp and must be submitted to the Registered Office/Corporate Office of the Company or emailed to info@ilfsl.com not less than 48 hours before the time fixed for the Annual General Meeting.
- iv) Pursuant to Notification No. BSEC/CMRRCD/2006-158/208/Admin81 dated June 20, 2018 of the Bangladesh Securities and Exchange Commission (BSEC); soft copy of the Annual Report 2022 shall be sent to the shareholders respective email addresses as is available in the Beneficiary Owner (BO) Account on the record date. Soft copy of the Annual Report 2022 will be also available at the Company's website at www.ilfsl.com.
- v) Members entitled to attend and vote at the Annual General Meeting will be able to submit their question(s)/comment(s) and cast their votes electronically through the web link "<https://ilfsl.bdvirtualagm.com>" starting from 24 hours before commencement of the AGM and during the AGM. For logging into the virtual AGM the members need to put their 16 digit Beneficiary Owner (BO) Account number and other credentials as proof of their identity. The link also sent/be sent to the email addresses of the respective shareholders.
- vi) No benefit or gift in cash or kind shall be given to the shareholders for attending the 27th Annual General Meeting as per Bangladesh Securities and Exchange Commission's Circular No. SEC/CMRRCD/2009-193/154 dated October 24, 2013.