



INTERNATIONAL LEASING AND FINANCIAL SERVICES LIMITED

Printers Building (14th Floor), 5 Rajuk Avenue, Dhaka-1000

Web: www.ilfsl.com

NOTICE OF THE 15TH ANNUAL GENERAL MEETING

Notice is hereby given that the 15th Annual General Meeting of the Shareholders of International Leasing And Financial Services Limited will be held on **Wednesday the March 30, 2011** at **11:00 a.m.** at **Spectra Convention Centre Limited**, House # 19, Road # 07, Gulshan -01, Dhaka -1212 to transact the following business:

AGENDA

- A 2011-15- 01** : To consider adoption of Directors' Report, Auditors' Report and Audited Financial Statements of the Company for the year ended December 31, 2010.
- A 2011-15- 02** : Declaration of dividend for the year ended December 31, 2010.
- A 2011-15- 03** : Election of Directors in place of those who shall retire by rotation in accordance with the provision of Articles of Association of the Company.
- A 2011-15- 04** : Appointment of Auditors of the Company for the year 2011 and fixation of their remuneration.

By the order of the Board

Dated: Dhaka
25 February, 2011

Nehal Ahmed FCA
Company Secretary

Notes:

- i. The record date of the Company is **Wednesday, March 2, 2011**. The Shareholders, whose name will be appeared in the Share Register of the company (certificated and depository) at the close of business on the record date will be eligible to attend the meeting and qualify for dividend to be declared at the AGM. The record date for entitlement of right shares will be announced later only after getting permission from the Securities And Exchange Commission (SEC).
- ii. A member eligible to attend and vote in the Annual General Meeting may appoint a proxy to attend and vote in his/her behalf. The Proxy Form, duly completed and stamped with a revenue stamp of Tk. 8.00 must be deposited at the registered office of the Company not later than 48 hours before the time of the meeting.
- iii. Admission into the Meeting room will be allowed on production of the Attendance Slip attached with the Proxy Form.